

# Medway Council Forward Plan

Issue Title / Issue Summary / Contact Details	Type	Anticipated decision date	Decision Maker
<b>Consultation</b>	<b>Supporting Documents</b>		<b>Portfolio</b>
<b>Economic Development Strategy</b> The Medway Economic Development Strategy 1999-2010 was adopted in 1999 to drive the activity. This report will review and update the document.  Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture Overview and Scrutiny Committee. Stephen Gaimster (Assistant Director, Development, Economy and Transport) T: (01634) 331192 E: <a href="mailto:stephen.gaimster@medway.gov.uk">stephen.gaimster@medway.gov.uk</a>	Key (Forward Plan)	14-Jul-2009	Cabinet  Strategic Development and Economic Growth: Jane Chitty
<b>Network Rail - Route Utilisation Strategy</b> Network Rail will be issuing a consultation document regarding the Kent Route Utilisation Strategy (RUS) and Cabinet's views will be sought on the proposals.  Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture Geoff Walters, Public Transport Manager, T: 01634 331058, E: <a href="mailto:geoff.walters@medway.gov.uk">geoff.walters@medway.gov.uk</a>	Key (Forward Plan)	14-Jul-2009	Cabinet  Front Line Services: Phil Filmer
<b>Waste Collection Services and Waste Disposal Services: Award of Contracts</b> This report seeks Cabinet approval to award two contracts for: a) street cleansing and the collection of residual household waste, recyclable materials and garden/kitchen waste and: b) the disposal of residual household waste and the processing of garden/kitchen waste.  Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture Russell Davies, Head of Waste Services, T: 01634 333006, E: <a href="mailto:russell.davies@medway.gov.uk">russell.davies@medway.gov.uk</a>	Key (Forward Plan)	14-Jul-2009	Cabinet  Front Line Services: Phil Filmer

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<b>Recruitment Freeze</b> To report on vacancies that Directors would like to fill.	Key (Forward Plan)	14-Jul-2009	Cabinet
Relevant Overview and Scrutiny Committee: Business Support Tricia Palmer, Assistant Director, Organisational Services, T: 01634 332343, E: tricia.palmer@medway.gov.uk			Finance and Deputy Leader: Alan Jarrett
<b>Constitutional Issues</b>	Key (Forward Plan)	14-Jul-2009	Council
This report will set out draft guidance about new powers for councillors designed to help them solve problems in their wards which have now been implemented by the Government. The new powers are known as the 'Councillor Call for Action' (CCfA). The report will also explain new arrangements for the scrutiny of crime and disorder issues and the new requirement for this responsibility and associated provisions to be assigned to a designated Overview and Scrutiny Committee.			
Relevant Overview and Scrutiny Committee: Business Support Overview and Scrutiny Committee Deborah Upton, Assistant Director (Housing and Corporate Services), T: 01634 332133, E: deborah.upton@medway.gov.uk			Leader: Rodney Chambers
<b>Contract Award: Lease of Welfare Vehicles</b>	Key (Forward Plan)	14-Jul-2009	Cabinet
This report deals with the renewal of the lease for the Council's welfare vehicles (adult social care).			
Relevant Overview and Scrutiny Committee: Health and Adult Social Care Gary Lindsey, Transport Procurement Coordinator, T: 01634 334316, E: gary.lindsey@medway.gov.uk			Adult Services: Tom Mason
<b>Capital Budget Monitoring</b>	Key (Forward Plan)	14-Jul-2009	Cabinet
To report on the latest monitoring period.			
Relevant Overview and Scrutiny Committee: Business Support Peter Bown, Accounting Manager, T: 01634 332311, E: peter.bown@medway.gov.uk			Finance and Deputy Leader: Alan Jarrett

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<b>Consultation</b>	<b>Supporting Documents</b>		<b>Portfolio</b>
<b>Revenue Budget Monitoring</b> To report on the latest monitoring position.	Key (Forward Plan)	14-Jul-2009	Cabinet
Relevant Overview and Scrutiny Committee: Business Support Overview and Scrutiny Committee Kevin Woolmer, Corporate Accountant, Tel: 01634 332151, Email: kevin.woolmer@medway.gov.uk			Finance and Deputy Leader: Alan Jarrett
<b>Chatham Phase Two: Road Improvements (Union Street) - Award of Contract</b> To seek approval for two way road improvements to Union Street, Chatham.	Key (Forward Plan)	14-Jul-2009	Cabinet
Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture Sara Purvis, Project Manager, Chatham, T: 01634 337155, E: sara.purvis@medway.gov.uk			Front Line Services: Phil Filmer
<b>Home Improvement Agency and Handyperson Service: Award of Contract</b> The Home Improvement Agency and Handyperson service enables those in need of support to maintain their independence, health and well-being in their chosen home for the foreseeable future. The recommendation will be consistent with the Supporting People Strategy and can be met from within existing budgets. The value of this contract exceeds officer delegated authority and is therefore a matter for Cabinet.	Key (Forward Plan)	14-Jul-2009	Cabinet
Relevant Overview and Srutiny Committee: Health and Adult Social Care Charles Kirabo, Contracts Officer, T: 01634 333537, E: charles.kirabo@medway.gov.uk			Adult Services: Tom Mason
<b>Contract Exemption: Kent Association for the Blind</b> This report will request an exemption to contract rules to award a single source contract for the provision of services for people with a sensory disability. This contract, currently provided by Kent Association for the Blind, is for the provision of an assessment, equipment and support service for blind and visually impaired people.	Key (Forward Plan)	14-Jul-2009	Cabinet
Relevant Overview and Scrutiny Committee: Health and Adult Social Care Charles Kirabo, Contracts Officer, T: 01634 333537, E: charles.kirabo@medway.gov.uk			Adult Services: Tom Mason

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<b>Disposal of Land and Grant of a Right of Way at Alexandra Road, Luton</b> This report requests that Cabinet declares a parcel of land surplus at Alexandra Road, Luton, and that delegated authority be given so that the Assistant Director for Housing and Corporate Services can grant a right of way to the land to be disposed of.  Relevant Overview and Scrutiny Committee: Business Support Noel Filmer, Senior Manager Valuation and Asset Management, T: 01634 332415, E: noel.filmer@medway.gov.uk	Key (Forward Plan)	14-Jul-2009	Cabinet
			Finance and Deputy Leader: Alan Jarrett
<b>Kent Alliance Framework Agreement</b> This report will seek approval to join the Kent Alliance Framework Agreement for the purpose of awarding contracts for inspection and maintenance of highway structures.  Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture Harvey Keys, Engineer (Structures), T: 01634 331119, E: harvey.keys@medway.gov.uk	Key (Forward Plan)	14-Jul-2009	Cabinet
			Front Line Services: Phil Filmer
<b>Audit Commission Regeneration Inspection Report</b> The report is being reported to Cabinet to inform them of the outcome of the Audit Commission Regeneration inspection and to review the Council's action plan to address the recommendations within the report.  Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture Anna Marie Lawrence Lovell, Regeneration, Community and Culture Performance Manager, T: 01634 332443, E: annamarie.lawrence@medway.gov.uk	Key (Forward Plan)	14-Jul-2009	Cabinet
			Leader: Rodney Chambers
<b>Recruitment Freeze</b> To report on vacancies that Directors would like to fill.  Relevant Overview and Scrutiny Committee: Business Support Tricia Palmer, Assistant Director, Organisational Services, Tel: 01634 332343, Email: tricia.palmer@medway.gov.uk	Key (Forward Plan)	4-Aug-2009	Cabinet
			Finance and Deputy Leader: Alan Jarrett

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<b>Advocacy Strategy</b> This report will set out the Council's Advocacy Strategy for approval, following consideration by the Health and Adult Social Care Overview and Scrutiny Committee on 9 July 2009.	Key (Forward Plan)	4-Aug-2009	Cabinet
Relevant Overview and Scrutiny Committee: Health and Adult Social Care Genette Laws, Social Care Commissioning and Voluntary Sector Manager, T: 01634 331345, E: genette.laws@medway.gov.uk			
Adult Services: Tom Mason			
<b>Section 75 Agreement - Social Care Commissioning for Mental Health</b> This report will set out details of a Section 75 Agreement.	Key (Forward Plan)	4-Aug-2009	Cabinet
Relevant Overview and Scrutiny Committee: Health and Adult Social Care Richard Redmond, Interim Assistant Director for Adult Social Care, T: (01634) 331212 E: richard.redmond@medway.gov.uk			
Adult Services: Tom Mason			
<b>Recruitment Freeze</b> To report on vacancies that Directors would like to fill.	Key (Forward Plan)	25-Aug-2009	Cabinet
Relevant Overview and Scrutiny Committee: Business Support Tricia Palmer, Assistant Director, Organisational Services, Tel: 01634 332343, Email: tricia.palmer@medway.gov.uk			
Finance and Deputy Leader: Alan Jarrett			

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<p><b>Rochester Castle Conservation Plan</b></p> <p>In 2007, Medway Council and English Heritage appointed The Paul Drury Partnership to produce a conservation plan for Rochester Castle. The plan aims to guide the future management of the castle and its surroundings by:</p> <ul style="list-style-type: none"> <li>· understanding how the castle has developed over time and how it compares with other castles;</li> <li>· defining its significance by explaining its architectural and aesthetic qualities as a ruin, as well as its historic interest and value to the local community;</li> <li>· analysing threats to the significance of the site;</li> <li>· setting out policies to deal with these threats.</li> </ul> <p>Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture Simon Curtis Tourism and Heritage Manager T: (01634) 338111 E: <a href="mailto:simon.curtis@medway.gov.uk">simon.curtis@medway.gov.uk</a></p>	Key (Forward Plan)	25-Aug-2009	Cabinet	Community Services: Howard Doe
<p><b>Council Plan Monitoring - First Quarter</b></p> <p>To report on performance for the first quarter of 2009/2010 (April - June).</p> <p>Relevant Overview and Scrutiny Committee: Business Support Sally Chalmers, Performance Analyst, T: 01634 332364, E: <a href="mailto:sally.chalmers@medway.gov.uk">sally.chalmers@medway.gov.uk</a></p>	Key (Forward Plan)	25-Aug-2009	Cabinet	Customer First and Corporate Services: Janice Bamber
<p><b>Walderslade Primary School New Build Project</b></p> <p>The school is based in temporary buildings, some dating back to 1908. The project is for the replacement of a series of temporary buildings that currently form the accommodation at Walderslade Primary School with a new build 1 form of entry primary school building. It has been identified as a priority within the School Reorganisation programme.</p> <p>Relevant Overview and Scrutiny Committee: Children and Adults Chris McKenzie, Head of School Organisation and Student Services, T: 01634 334013, E: <a href="mailto:chris.mckenzie@medway.gov.uk">chris.mckenzie@medway.gov.uk</a></p>	Key (Forward Plan)	25-Aug-2009	Cabinet	Children's Services (Lead Member): Les Wicks

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<b>Older People's Plan</b> This report will seek Cabinet approval to the Older People's Plan.	Key (Forward Plan)	22-Sep-2009	Cabinet
Relevant Overview and Scrutiny Committee: Health and Adult Social Care Overview and Scrutiny Committee. Genette Laws, Social Care Commissioning and Voluntary Sector Manager, T:01634 331345 E: genette.laws@medway.gov.uk			Adult Services: Tom Mason
<b>Housing Allocation Policy Review</b> On 11 March 2008 the Cabinet agreed the Housing Allocation Policy and also agreed to annually review the outcomes of the new policy.	Key (Forward Plan)	22-Sep-2009	Cabinet
Relevant Overview and Scrutiny Committee: Business Support Overview and Scrutiny Committee Matt Gough, Housing Strategy Manager, T: 01634 333177, E: matthew.gough@medway.gov.uk			Community Services: Howard Doe
<b>Revenue Budget Monitoring</b> To report on the latest monitoring position.	Key (Forward Plan)	22-Sep-2009	Cabinet
Relevant Overview and Scrutiny Committee: Business Support Overview and Scrutiny Committee Kevin Woolmer, Corporate Accountant, Tel: 01634 332151, Email: kevin.woolmer@medway.gov.uk			Finance and Deputy Leader: Alan Jarrett
<b>Regeneration Framework Review</b> This will present an annual review of the Regeneration Framework.	Key (Forward Plan)	22-Sep-2009	Cabinet
Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture Wendy Mesher (Medway Renaissance Partnership Strategy and Support Manager) Telephone: (01634) 337162 E-mail: wendy.mesher@medway.gov.uk			Leader: Rodney Chambers

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Relevant Overview and Scrutiny Committee: Business Support Overview and Scrutiny Committee Tricia Palmer, Assistant Director, Organisational Services, Tel: 01634 332343, Email: tricia.palmer@medway.gov.uk			
			Finance and Deputy Leader: Alan Jarrett
<b>Resource Strategy and Council Plan</b>	Key (Forward Plan)	22-Sep-2009	Cabinet
This report will outline the major financial issues confronting the Council and the implications for council tax and budget setting across the period.			
The Resource Strategy sets out the likely financial resources and pressures to be faced by the Council over a 4-year time horizon, and establishes the financial framework within which service planning will take place.			
The Council Plan is developed alongside the capital and revenue budget proposals in order to align the Council's business planning processes with the budget setting process.			
Relevant Overview and Scrutiny Committee: Business Support Overview and Scrutiny Committee Mick Hayward, Chief Finance Officer, T: 01634 332220, E: mick.hayward@medway.gov.uk; Steve Long, Senior Research and Review Officer, T: 01634 331490			
Steve Long, Senior Research and Review Officer, T: 01634 331490, E: steve.long@medway.gov.uk			
			Finance and Deputy Leader: Alan Jarrett
<b>Capital Budget Monitoring</b>	Key (Forward Plan)	22-Sep-2009	Cabinet
To report on the latest monitoring position.			
Relevant Overview and Scrutiny Committee: Business Support Overview and Scrutiny Committee Peter Bown, Accounting Manager, Tel: 01634 332311, Email: peter.bown@medway.gov.uk			
			Finance and Deputy Leader: Alan Jarrett



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<b>Social Regeneration Strategy Review</b> This will present an annual review of the Social Regeneration Strategy.	Key (Forward Plan)	22-Sep-2009	Cabinet	
Relevant Overview and Scrutiny Committee: Regeneration, Community and Culture Clem Smith, Social Regeneration Manager, T: (01634) 338119, E: clem.smith@medway.gov.uk				Strategic Development and Economic Growth: Jane Chitty